

# Booking Form

**Delegate details** *please photocopy for multiple bookings*

Title: Mr, Mrs, Ms, Miss (delete as appropriate)	First Name:
Surname:	Position:
Company:	
Address:	
	Post code:
Phone:	Fax:
E-mail:	

- I would like to exhibit/advertise, please send me details  
 Is a vegetarian meal required?  
 Do you have special access needs we can help with?

**Delegate fees** *please tick appropriate box*

<b>Birmingham</b>	Member	<input type="checkbox"/>	I enclose full payment of £180.00 + VAT = £211.50
	Non-member	<input type="checkbox"/>	I enclose full payment of £225.00 + VAT = £264.39
<b>Edinburgh</b>	Member	<input type="checkbox"/>	I enclose full payment of £136.00 + VAT = £159.80
	Non-member	<input type="checkbox"/>	I enclose full payment of £170.00 + VAT = £199.75
<b>Kendal</b>	Member	<input type="checkbox"/>	I enclose full payment of £136.00 + VAT = £159.80
	Non-member	<input type="checkbox"/>	I enclose full payment of £170.00 + VAT = £199.75
<b>London</b>	Member	<input type="checkbox"/>	I enclose full payment of £180.00 + VAT = £211.50
	Non-member	<input type="checkbox"/>	I enclose full payment of £225.00 + VAT = £264.39

IHT membership number:

Special rates are available for full-time students

**Payment** *please tick appropriate box*

Payment made by:  Cheque  Credit/Debit Card  
 Invoice  Purchase Order No.

*(Please make cheques payable to "IHT Services", £ sterling only)*

Please debit my credit/debit card  VISA  MASTERCARD  MAESTRO

Card No.                 Security No.

Expiry date     For MAESTRO: Issue No  Valid from/Start date

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Print name as shown on card \_\_\_\_\_

**All enquiries, bookings and payments to:** Events Co-ordinator, IHT Events, PO Box 64159, London WC1H 0WY  
t: +44 (0)845 337 2222 f: +44 (0)845 337 2223 e: conferences@iht.org www.iht.org

**Cancellations:** *If you cannot attend after booking a place you may send a substitute or confirm your cancellation in writing before 9 October 2008 for a refund (less 10% administration charge). No refunds will be made for cancellations after that date. Cheque and credit card payments received after the date of the conference will be subject to an extra administration charge of £20. Registered Charity No. 267321*

# Road Safety Audit Guidelines 2008



**23 October 2008**

Kendal  
Celebrating 50 years of the IHT Northern Branch

**29 October 2008**

London

**4 November 2008**

Birmingham

**18 November 2008**

Edinburgh

# Programme

## Road Safety Audit Guidelines 2008 – A Route to Proactive Casualty Reduction

The four conferences will feature the same core programme topics; however the speakers will differ for each conference location. For individual programmes for each event, please consult the events section of the IHT website [www.iht.org](http://www.iht.org)

0900	Registration	
	<b>Session 1</b>	
0950	Chairman's Introduction	IHT Presidential Team
1000	Keynote Speech: 'Safety Objectives – Setting the scene'	Political Representative
1020	The New Guidelines – Overview of the document and project	Steve Proctor (Managing Editor) Director of TMS Consultancy
1100	Interactive Road Safety Audit Checklists	Peter Andrews (Project Manager) Group Manager Safety Engineering Group, Lancashire County Council
1120	Coffee	
	<b>Session 2</b>	
1140	Incorporating Road Safety Audit into Development Control	Leading Road Safety Advocate
1200	Case Study: Auditing Public Realm Projects – How auditors should react	Leading Road Safety Auditor
1220	Questions	
1230	Lunch	
	<b>Session 3</b>	
1330	Chairman's Introduction	Local Branch Chair
1340	Case Study: Developing a Local Authority Policy Document	Local Authority Representative
1410	RSA and Pedestrian Guard Railings	Transport for London Representative
1440	Designing Safer Roadsides	Passive Safety Representative
1510	Society of Road Safety Auditors – An update	Society of Road Safety Auditors Representative
1530	Questions	
1550	Summary	
1600	Close	

NB: Programme is subject to change



## About the Conference

### Conference Objectives

This conference launches the new guidelines for Road Safety Audit (RSA) produced by the Institution of Highways and Transportation (IHT). IHT Guidelines for RSA were first produced in 1990, being revised again in 1996, and laid the foundation for undertaking RSA on highway schemes. The Guidelines sit alongside the Standard for Road Safety Audit (HD 19/03) as the recognised 'best practice' or 'industry standard' documents in the UK.

The conference will explore the new 2008 guidelines, which offer a comprehensive review of Road Safety Audit. The event will explain how the guidelines offer local highway authorities a blueprint for setting down policies and procedures for auditing their networks.

In addition, the conference will outline how the Guidelines seek to advise authorities in the ways in which they can appropriately resource a Road Safety Audit process relative to their own needs. It advises on those areas in which they may consider carrying out Road Safety Audits in a different way to that set out in HD 19/03. It also gives advice on how to respond to issues in the Manual for Streets, including how to work within a 'Quality Audit' process for certain types of schemes, covered by the Manual for Streets and development control.

### Why you should attend

The conference will provide an opportunity for delegates to listen to those involved in the writing of the new guidelines and to learn about cutting edge developments. As part of this excellent networking opportunity a combination of plenary sessions, case studies, and question time will ensure that each delegate achieves the maximum learning experience. **The conference will count as one full day towards individual Continuing Professional Development requirements.**

**A copy of the guidelines will be available free to all delegates.**

### Who should attend

Road Safety Engineers  
Road Safety Auditors  
Highway Engineers  
Local Authority Project Managers  
Urban Designers  
Planners  
Highway Maintenance Managers  
Project Consultants